

**VILLAGE OF EAGLE
CONTRACT FOR USE OF THE EAGLE VILLAGE PARK**

The village of Eagle offers to furnish use of the park, public pavilion, and kitchen.

Date Requested: _____

Type of Event: _____

Time Event Starts and Ends: _____

WILL ALCOHOL BE "SOLD": _____

Fee for use of park and facilities: \$100.00 Plus: \$100.00 cleanup deposit which will be returned if facilities and grounds are left clean in the opinion of the Village DPW superintendent and the key is returned to the Village Clerk's office. Two (2) checks should be made payable to the Village of Eagle in the amount of \$100.00 each. Rental of the Park includes refrigerators, electrical outlets, bathrooms, pavilion, and use of all park equipment. Please note there are no stoves,

PARK RULES:

1. Curfew – 11:00 p.m. on all weekday activities; 12:00 midnight for private parties on weekends.
2. If amplifiers are used, they should be facing away from the residential areas.
3. **The kitchen must be cleaned immediately after use.** This is important so that following events are able to operate. Refrigerators and freezers must be cleaned, tables washed off, floors swept or hosed down, and the shelter swept out. Park grounds must be picked up and trash put into the dumpster. Please bring your own plastic garbage bags.
4. When leaving, be sure all lights are turned off and all doors are locked.
5. If you cancel within a month of specified date, you will forfeit your deposit.

Park keys must be picked up **by Friday at noon** prior to the event and returned the next working day to the Village Clerk's office. Arrangements for key pickup can be made by contacting Shirley or Darlene at (262) 594-3400. If keys are not picked up by Friday noon you will NOT have access to the bathrooms or the red shelter.

Please sign the attached form and return it with the appropriate fees for the use of the Village Park to reserve the date requested.

Mailing Address: Office of the Village Clerk
 820 E. Main St.
 P O Box 295
 Eagle, WI 53119-0295

Office hours:
M-W-TH 8:00 – 4:00
T 8:00 – 6:00
F 8:00 – 1:00

I/We the undersigned renter understand the use of the park facilities as noted and agree to follow the park rules and clean up procedures stated in the agreement.

Signature of Renter: _____

Address: _____

Phone: Day time _____ Evening _____

Dated: _____