

VILLAGE OF EAGLE SPECIAL BOARD MEETING MINUTES
November 30, 2010

The meeting was called to order on November 30, 2010 at 6:18 p.m. by President Spurrell. Open meeting law requirements were confirmed by Clerk O'Brien as having been met. Roll Call: Sharon Royston, Rick Block, Al Salmela, Greg Scheff, Mike Rice, and Rich Spurrell were present. Lee Greenberg arrived at 6:30 p.m.

No citizen comments were heard.

Consideration/action for approval of the 2010 Village of Eagle tax levy ensued. General discussion followed. Trustee Block then motioned to approve the 2010 Village of Eagle tax levy in the amount of \$774,032.00. The motion was seconded by Trustee Salmela. Motion carried with all in favor (6-0).

Consideration/action for approval of the 2011 Village of Eagle budget ensued. As there were no concerns raised by the public at the public hearing, the following motion was made. Trustee Salmela moved to approve the 2011 Village of Eagle budget, as presented. The motion carried with all in favor (6-0).

Discussion then turned to consideration/appointment of the Village of Eagle Treasurer. President Spurrell stated that due to the recent staffing change, and the realization that three part time personnel in the Village office was not effective, there was a determination made not to hire a new part time treasurer, but rather, to offer the position to the current deputy clerk, who has stated she would accept said treasurer position, if appointed by the Board.

A motion was made by Trustee Royston, and seconded by Trustee Scheff, to appoint Darlene Sterzinger, current deputy clerk, to the position of Treasurer/Deputy Clerk for the Village of Eagle. The motion carried with all in favor (6-0).

Discussion then moved to consideration/action for approval to set up a Third Party Administrator for the Employees' Insurance Plans. President Spurrell stated that due to time frames, a Third Party Administrator has been set up to administer the employee's insurance needs. An employer for individual plans cannot pay directly, thereby the need of a Third Party Administrator. The Village employees' gross pay will go up, as that amount will then be paid to the Third Party Administrator. This will not change the W-2's reporting.

Each employee does have to go through underwriting, as these will be individual policies. It came to President Spurrell's attention this date that a one-time \$350 set up fee will be charged, with a monthly administrative fee of \$5.25 charged on each employee's account.

*Lee Greenberg arrived (6:30 p.m.)

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President Spurrell continued by stating that the Third Party Administrator suggested apparently covers a large portion of the Midwest. The name of the company is Bose.

Trustee Block asked if the Village bank could take on that responsibility? President Spurrell stated that it needs to be a third party, as taxes and insurance liability must be kept separate. The Village would pay the Third Party, who then pays the employee, who in turn pays for their insurance.

Discussion ensued as to when an employee leaves employment and the ramifications of such. Also discussed was the term of the Third Party Administrator's contract, which has yet to be determined.

After further discussion, a motion was made by Trustee Rice, and seconded by Trustee Block, to approve the set up of the Third Party Administrator for employee insurance benefits, with the Village paying the \$350 one-time set up fee, and the monthly maintenance fee per employee at \$5.25 per employee. The motion carried with all in favor (7-0).

Trustee Scheff made a motion to adjourn, with Trustee Rice seconding. Motion carried with all in favor (7-0). President Spurrell adjourned the meeting at 6:39 p.m.

Respectfully submitted,

Jeanne O'Brien, Clerk/Deputy Treasurer