

RESOLUTION NO. 2007-02
ADOPTION OF COMPREHENSIVE DEVELOPMENT PLAN
PUBLIC PARTICIPATION PLAN

WHEREAS Village of Eagle, in cooperation with the Town of Eagle are participating in a multi-jurisdictional comprehensive planning process, and

WHEREAS Village of Eagle has currently signed a Cooperative Agreement with the Town of Eagle to participate in the update of the Comprehensive Development Plan for each community, and

WHEREAS Village of Eagle acknowledges Wisconsin's Comprehensive Planning Legislation as set forth in s.66.1001 Wisconsin Statutes and the benefits of comprehensive planning, and

WHEREAS the multi-jurisdictional planning effort in Village of Eagle will lead to the preparation of an updated comprehensive development plan satisfying the provisions of s.66.1001 Wisconsin Statutes, and

WHEREAS the statutes require that the governing body of a local governmental unit shall adopt written procedures that are designed to foster public participation, including open discussion, communication programs, information services, and public meetings for which advance notice has been provided, during the preparation of a comprehensive plan, and

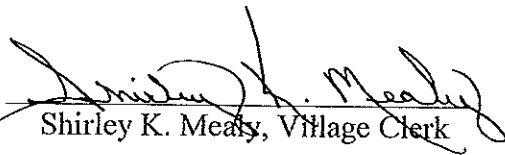
WHEREAS at their March 3, 2005 meeting, the Eagle Comprehensive Development Plan Advisory Committee approved the Public Participation Plan, and

WHEREAS the Public Participation Plan will serve as a guide to the Eagle Comprehensive Development Plan Advisory Committee to develop detailed initiatives to obtain public input.

NOW BE IT HEREBY RESOLVED BY THE VILLAGE BOARD OF SUPERVISORS OF THE VILLAGE OF EAGLE that Village of Eagle adopts the Public Participation Plan as approved by the Eagle Comprehensive Development Plan Advisory Committee.

Adopted this 3rd day of October, 2007


Richard Spurrell, Village President


Shirley K. Mealy, Village Clerk

Comprehensive Development Plan for Village of Eagle

Public Participation Plan

8-13-07

Introduction

Public participation is an important part of the comprehensive planning process. For a plan to develop decision makers need to hear ideas, thoughts, and opinions from their citizens and stakeholders. The purpose of this public participation plan is to give citizens the opportunity to participate and learn about their community.

Wisconsin's new Smart Growth and Comprehensive Planning law requires public participation throughout the comprehensive planning process. Wisconsin Statutes, Section 66.1001(4)(a) requires, in part, that " The governing body of a local governmental unit shall adopt written procedures that are designed to foster public participation, including open discussion, communication programs, information services, and public meetings for which advance notice has been provided, in every stage of the preparation of a comprehensive plan. The written procedures shall provide for a wide distribution of proposed, alternative, or amended elements of a comprehensive plan and shall provide every opportunity for written comments on the plan to be submitted by members of the public to the governing body and for the governing body to respond to such written comments."

The Eagle Comprehensive Development Plan Advisory Committee intends to be responsive with the state mandate to include public participation throughout the planning process. The Committee will use this document as a guide to involve their citizenry. Citizens will have the opportunity to provide input as plan development occurs.

Methods of Citizen Participation

There are many methods of public participation. The Eagle Comprehensive Development Plan Advisory Committee will use six methods to encourage public input throughout the process. This plan explains the six methods.

Method 1: Comprehensive Development Plan Advisory Committee and Subcommittees

A comprehensive development plan advisory committee has been established to help guide the planning process. It is made up of representatives from both participating communities. These members also have diverse interests and different occupational backgrounds. They are responsible for providing leadership and guidance during the plan development process and keeping people informed in the municipalities they represent.

Prior to commencing work on an individual comprehensive plan element, a sub-committee of the Comprehensive Development Plan Advisory Committee will be created to guide the gathering of information concerning that planning element. The Subcommittee will contain membership of citizens, local officials, business representatives and local organizations with interest in the particular planning element.

Method 2: Committee and Subcommittee Meetings

All planning committee meetings are open to the public. All agendas and meeting minutes will be posted on the Eagle website at [fp1.centurytel.net /villageofeagle](http://fp1.centurytel.net/villageofeagle). The website will also contain information that was presented at each of the meetings. Time for public participation will be set-aside at each meeting.

Method 3: News Releases

News releases are an effective tool to keep both the public and the press informed about the planning process. The Eagle Comprehensive Development Plan Advisory Committee will utilize news releases to create public awareness.

Method 4: Citizen Survey

A citizen survey is a method that will provide an opportunity for residents to provide feedback with regard to their opinions, beliefs, and attitudes. The Eagle Comprehensive Development Plan Advisory Committee will make every effort to acknowledge citizen ideas, concerns, and opinions. Village residents will have the opportunity to participate in an electronic citizen participation survey and a mail-in survey sponsored by Waukesha County. The surveys will be publicized through news releases and local government newsletters.

Method 5: Open Houses

The Eagle Comprehensive Development Plan Advisory Committee will sponsor open houses, and will coordinate so that each municipality will host the open houses in a centralized location within the geographic area. The open house concept provides an informal setting for residents to interact with the Eagle Comprehensive Development Plan Advisory Committee. The open house will also provide citizens the opportunity to gather information, ask questions, react to the information and provide both written and verbal feedback.

The series of open houses may be conducted in coordination with the citizen survey(s) and/or toward the end of the planning process when the goals and objectives of the plan are in draft form. This will give residents the opportunity to review the goals and objectives of the plan, collect information, and provide feedback.

Method 6: Public Hearing

The public hearing will be held at the end of the planning process consistent with the requirements established in s.66.1001 Wisconsin Statutes and will allow residents to receive information and provide public input on the comprehensive plan. The public hearing will consist of a presentation summarizing and highlighting the major parts of the planning process and the final draft of the comprehensive plan. Participants will have the opportunity to ask questions and provide comment. An official public record of the presentation and all comments will be established. The draft plan will be available for review at the Village Hall, the local library, and the county administrative center at least 30 days before the public hearing.

Chapter 66.1001(4)(a) states *"The written procedures shall describe the methods the governing body of a local governmental unit will use to distribute proposed, alternative, or amended elements of a comprehensive plan to owners of property, or to persons who have a leasehold interest in property pursuant to which the persons may extract nonmetallic mineral resources in or on property, in which the allowable use or intensity of use of the property is changed by the comprehensive plan."* To satisfy this statutory requirement, Eagle will provide updates on the planning process to the Eagle Comprehensive Development Plan Advisory Committee or the subcommittee, and the Waukesha County Aggregate Producers. In addition, the Subcommittee of the Eagle Comprehensive Plan Advisory Committee will include representation of the aggregate industry and will involve the industry in mapping locations of existing and planned non-mineral extractions.

Participants will also have the opportunity to provide written comments. The deadline for all written comments will be one week after the public hearing. Any written comments will receive written reply and the written comments and written responses will become part of an appendix to the comprehensive plan.

Note: This public participation plan was prepared for the Eagle Comprehensive Development Plan Advisory Committee to meet the requirements of section 66.1001 of the Wisconsin Statutes. Both municipalities participating in this cooperative planning effort reserve the right to conduct other surveys, informational meetings or other techniques to gather additional public input.