

REGULAR BOARD MEETING MINUTES  
“APPROVED” – DECEMBER 11, 2008

President Spurrell called the monthly meeting of the Eagle Village Board to order at 7:30 p.m. and confirmed Open Meeting Law requirements. Roll was taken: B. Spurrell, Thomas, Salmela, Rice, Scheff, Couch, R. Spurrell – all present. Trustee B. Spurrell led the Pledge of Allegiance.

President Spurrell made an announcement for possible closed session per WI State Statute 19.85(1)(c) to consider compensation of Village of Eagle employees.

Moved by Salmela to approve both the minutes of the regular November 13<sup>th</sup> meeting and the special meeting of November 20<sup>th</sup>. Rice seconded. Motion carries.

Moved by Rice to accept the Treasurer’s Report including December regular and year-end disbursements, and review of legal fees incurred to date. Salmela seconded. Motion carries.

There were no citizen comments.

**Announcements**

President Spurrell thanked Bonnie Hunkins (Shop At Home Carpets) for a donation in the amount of \$410.00 from the sale of merchandise from the building on Main Street.

Trustee Thomas reported that the winter/spring/summer schedule for the Park & Rec is in the mail and on both web sites.

Fire Chief Heim requested a quiet moment of silence for past firefighter Jerry Mealy.

Police Chief Ehlers stated that the department has received a check from the State for a grant written by Officer Harnisch for the purchase of audio and video equipment in the amount of approximately \$3,000. He also stated that Officer Bruckner will be taking over the grant writing process. The Chief also acknowledged the death of Jerry Mealy and his 37 years of service on the volunteer fire department and issued his condolences to his family and extended family as well.

The provisions of the Joint Powers Agreements for 2009 (County 911 System) were reviewed. Moved by Salmela to approve. B. Spurrell seconded. For the record, President Spurrell stated that the County is currently looking at expanding the system and formalizing DPW and office personnel to be included in the countywide emergency system program. All in favor.

**Committee Reports/Action Items**

**Municipal Building Committee:** The committee has recommended a 5.8% pay increase for the individual who does the cleaning services. Moved by Salmela, seconded by B. Spurrell to approve. Motion carried with R. Spurrell abstaining.

**Joint Park & Recreation:** Trustee Thomas reported that the committee has recommended a 5.8% pay increase for the director; she is currently at approximately \$37,200. With the increase, her wage would increase to approximately \$39,400. He indicated that in her two (2) years she has brought the department a long way and that in remotely comparing her

salary to other directors, she comes in well below the average. Trustee Couch commented that he has a hard time with looking at other communities. Trustee Rice then commented that the average taxpayer actually lost 2%. This is according to the Bureau of Labor Statistics. Moved by Salmela to approve the 5.8% increase in salary for the director based on her performance. B. Spurrell seconded. A lengthy discussion followed regarding the percentage, her benefit package, the need to be competitive, morale reasons and what it would cost to replace the position, with Trustee Rice stating that the idea of people leaving their position is overrated; with this economy, people just cannot afford it. The fact that the Town must also approve the recommended pay raise was also mentioned. With that, Salmela amended his motion to include “contingent upon Town approval as well”. B. Spurrell also amended her second. Motion carried on a 5-2 vote with Rice and Couch being opposed.

Trustee Thomas distributed a revised version of the bylaws for the Joint Park & Rec Committee. Discussion followed. Moved by Salmela to table any action until the next regular meeting. Couch seconded. All in favor.

**Code & Ordinance:** Chairman Rice reported that the committee had met earlier to review revisions to Chapter 14 Licenses and Permits and are recommending approval of Ordinance #2008-193. Because the committee had met just prior to tonight’s meeting, he indicated that minor changes need to be made to the version they have received. These include inserting a definition area for the four (4) types of retail sales of fermented malt beverages and intoxicating liquor using exact terms as described in WI St. Statutes. Discussion followed regarding whether the Board should adopt the ordinance as recommended without having an actual hard copy of the changes or just wait until the January meeting; the only fee that would be affected would be to new operator license applicants. Moved by Thomas to adopt the newly revised amended Ordinance #2008-193 to Chapter 14 License and Permits with the addition of the four (4) Definitions after the title of 14.01, changing of the quotation marks in Sec. 14.01.3.d and e, and removing of the words “Fermented Malt Beverages Retailer’s” from Sec. 14.013.a and b. Couch seconded the motion. Under further discussion prorating of a license was reviewed. Motion carried on a 6-1 vote with President Spurrell being opposed.

**Smart Growth:** Chairman Rice reminded everyone that there are 11 chapters to be reviewed along with the implementation changes to be completed by October 2009. They have just completed Ch. 5 Community Facilities/Utilities and will be starting review of Ch. 7 Economic Development. He reported that UW-M School of Architecture has offered an opportunity to have students from an Urban Development class to come out and work with the community to get a streetscape rendering of the downtown and any other areas for potential economic revitalization. There is no cost for this service. Moved by Couch to approve this service if the Village is chosen. B. Spurrell seconded. Motion carried.

**Police & Licensing:** X-Mas stockings – Chairman Thomas presented a background of how the purchase came about. The cost is now up to \$1,200 that is coming out of the police budget. The committee feels that maybe the fire department or the Village Board should fund the purchase. They would like to have this addressed later next year or at a joint meeting.

Full-time 3<sup>rd</sup> shift position – Chief Ehlers reported that he has been working on this for three (3) years now and it is part of his 2009 budget. The committee recommends Officer Bruckner for the 3<sup>rd</sup> shift position. Ehlers also indicated that the department is not bound by

Civil Service rules applicable to the hiring of officers. Discussion followed regarding the fact that if hired, the department would have three (3) full-time officers including Officer Bord who is out on workman's compensation and also it was noted that there is a difference in the number of crimes that occur when an officer is not on duty. Moved by Couch to approve the hiring of a 3<sup>rd</sup> shift patrolman. Thomas seconded the motion. President Spurrell then amended the motion to read the hiring of a third full-time officer position. Thomas seconded the amendment. Motion to amend carried. Under further discussion, it was clarified that the motion is for the hiring of Gwen Bruckner for the third full-time officer position. First motion carried unanimously.

**Personnel & Finance:** President Spurrell stated that by switching to Anthem Blue Cross for health insurance coverage, the Village would be saving approximately \$4,160. Trustee Scheff needs to check on dental deductibles. Both plans are comparable to our current plans. Moved by Rich to accept Anthem for health and Delta Dental for dental with a \$25/\$75 deductible. Scheff seconded. Motion carries.

Working Schedule Policy – President Spurrell reported that the committee has drafted a Hours of work and pay policies for hourly, salaried non-exempt and salaried exempt employees which will also be taken to the Town Board for the joint employees. He indicated that both an hourly and a salaried non-exempt employee are scheduled to work 40 hours per week and are compensated for hours worked over 40 hours. A salaried exempt employee, which is the police chief, fire chief, the clerk/treasurer and the park & rec director will be scheduled to work an equivalent of 40 hours per week. He then explained the provision for attendance at required meetings for a total of four (4) hours per month, thus making a weekly work schedule of 39 hours. Discussion followed regarding the library director's classification. President Spurrell indicated that she would probably fall under the salary exempt employee category. Moved by Couch, seconded by Salmela to approve the Hours of work and pay policies. Motion carried

Village of Eagle Office Hours for 2009 - The committee has recommended that the clerk/treasurer be available from 8:00 a.m. until 4:00 p.m. on three (3) days, Fridays from 8:00 a.m. until 1:00 p.m. and one (day) from 8:00 a.m. until 6:00 p.m; Clerk/Treasurer Mealy has chosen Tuesdays to be that day. Moved by Thomas to approve the above work schedule for the Village office beginning January 5<sup>th</sup>, 2009. Scheff second. All in favor.

**Fire Commission:** Chief Heim updated members of the Board that consumables are now being included in the cost of ambulance transportation for non-residents. All resident fees stayed the same. This month so far the department has had 28 opportunities of service and 278 year-to-date.

Motion by B. Spurrell, seconded by Couch to go into closed session per WI State Statute 19.85(1)(c) to consider compensation of Village employees. A roll call vote was taken: B. Spurrell – aye, Thomas – aye, Salmela – aye, Rice – aye, Scheff – aye, Couch – aye, R. Spurrell – aye. Motion carried unanimously

Moved by B. Spurrell to reconvene into open session. Scheff seconded. Motion carried.

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B. Spurrell made a motion to approve a \$1.00 pay increase for the deputy clerk, 5.8% for the clerk, 5.8% for DPW and 10% for the police chief. Scheff seconded. Under further discussion it was stipulated that for the clerk and the police chief, the Board expects cooperation with discussing policies.

There being no further business the meeting was adjourned at 10:36 p.m. on a B. Spurrell/Scheff motion. All in favor.

Respectfully submitted,

Shirley K. Mealy  
Clerk/Treasurer