

VILLAGE OF EAGLE REGULAR BOARD MEETING  
“UNAPPROVED” MINUTES – NOVEMBER 13<sup>TH</sup>, 2008

President Spurrell called the monthly meeting of the Village of Eagle Board to order at 7:32 p.m. The Clerk confirmed Open Meeting Law requirements. Roll was taken. B. Spurrell – excused, Thomas, Rice, Couch, Salmela, Scheff, R. Spurrell – present. President Spurrell led the Pledge of Allegiance.

Rice moved to approve the minutes of the regular meeting of October 9<sup>th</sup> and the special meeting of October 27<sup>th</sup>. Scheff seconded. Minutes approved.

Moved by Salmela, seconded by Rice to approve the November regular accounts payable disbursements (Ck. #'s 13523-13554). Under further discussion, Couch questioned whether the old squad had been sold. The squad has not been sold yet and any proceeds will be placed in the police capital equipment fund. Motion carries.

There were no citizen comments.

**Announcements**

President Spurrell stated that he had correspondence today asking when the police department move was made, what options there are and how come citizens can't talk about this. For the record, he stated that citizens have the opportunity to talk about it; that is what “Citizen Comments” is for. He personally feels and he hopes the whole Board does listen to the comments and try to accommodate them. We cannot accommodate all of them, but “Citizen Comments” is at every meeting.

He then reported that because the final values have been received from the State and some other minor revisions, there will be a budget workshop next Thursday, November 20<sup>th</sup> at 5:30 p.m. before the public hearing.

Clerk Mealy reported on the dates for incumbents to begin circulating nomination papers (December 1<sup>st</sup>), final day for filing (January 6<sup>th</sup>) and the last day for incumbents to file Non-Candidacy papers, which is December 29<sup>th</sup>. Incumbents are Trustees Beverly Spurrell, Allen Salmela, Greg Scheff, and President Richard Spurrell.

**Planning Commission**

President Spurrell indicated that Rick Kugel had submitted conceptual plans for a 10,000 sq.ft. addition to CMK in the Industrial Park. The dilemma is that the plans include reducing the retention pond. The recommendation from Planning is to approve the conceptual plan pending review and approval from the Village engineers. Ruckert Mielke has offered their comments and recommend that the pond not be filled. Discussion followed regarding factors of design and other possible options. Trustee Rice moved to deny the plan with the alterations to the infiltration pond based on the recommendations of the Village Engineers, Ruckert Mielke. Couch seconded. Motion carries.

**Fire Commission**

President Spurrell reported that the membership has decided to add a retractor for the hose for the hydraulics extrication equipment and buy extrication equipment. Chief Heim stated

that the cost is around \$8,000 and that they will be purchasing a retractor, power reels and different adapters for rescue extraction equipment. The money was raised from the department's fund raisers, Kettle Moraine Days, and golf outings.

President Spurrell after reading "Consideration/Approval of changes to Chapter 5 of the Village of Eagle Ordinances, sections: table of contents, 5.01, 5.02 and 5.03" apologized to the Code and Ordinance Committee. He stated that he was not trying to bypass the committee, but indicated that the changes were more of a fine-tuning nature and represent what is actually being done at the present time. The Village Attorney has reviewed the revisions and submitted his modifications and also recommended that the Town Attorney review the ordinance. President Spurrell presented a summary of the proposed changes including edits from the attorney. Moved by Rice, seconded by Salmela to approve the revisions to Chapter 5 with the modifications submitted by the Village Attorney. Salmela seconded. Motion carries.

### **Committees**

**Code and Ordinance** - Chairman Rice reported that he has been working on Section 14.04 of the Village Ordinances to include the licensing of cats. With the assistance of Trustees Thomas and Scheff and the Village Clerk, the committee submitted a new version for review and approval. Discussion followed. Trustee Thomas moved to repeal Section 14.04 and adopt Ordinance 2008-191. Couch seconded. Motion carries.

**Development and Assistance** – Chairman Couch stated that the committee met earlier and will be working on letters to generate interest in a grocery store after the first of the year.

**Library** – Chairman Scheff indicated that an estimate has been received from Boyden Construction for the repair and replacement of the trim on the Historical Society Building. The bid is in the amount of \$1,845. Discussion followed as to the apportionment of the amount between the Town and Village, whether it is based on equalized value or split evenly. Moved by Trustee Salmela to approve the bid as submitted on a 50/50 share basis with the Town of Eagle. Scheff seconded. All in favor.

**Smart Growth** – Village committee member Rice reported that they have completed Ch. 3, Planning Objectives and Standards and are currently reviewing and updating Ch. 5, Community Facilities and Utilities. The next chapter will be Ch. 7, Implementation. He also reported that the committee will be meeting twice a month to keep on track.

**Joint Municipal Building** – President Spurrell reported that a defibrillator unit has been installed at the end of the hall in the municipal building. He requested that the cost of \$1,348.46 be split four (4) ways, library, park and recreation, Village and Town. Trustee Rice moved to reimburse the fire department in the amount of \$337.11, the Village's portion. Couch seconded. Because this is a non-budgeted item, President Spurrell indicated the money would come from reserve. Under further discussion, Trustee Thomas questioned as to why the park and recreation department should be included and stated that the program does not have an extra \$337. President Spurrell suggested that he take it back to the committee.

**Personnel and Finance** – President Spurrell indicated that the Village currently is with United Health for insurance. The committee recommends approval of a plan submitted by Anthem/Blue Cross beginning December 1<sup>st</sup> at a savings of approximately \$8,500; if the Board

decides to wait until January 1<sup>st</sup>, \$4,500 of that is lost. He stated there are a few disadvantages with the Dec. 1<sup>st</sup> start date. With that period of coverage, there would be a budget overlap each

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year and also that employees should have time to review the provider directory to ensure their current physicians and/or specialists are covered. Discussion followed with the pros and cons being presented. President Spurrell moved to table any decision until the December meeting pending clarification from employees that their providers are covered. Rice seconded. Under further discussion, Trustee Thomas commented that there is the option of a motion to be made to accept the Dec. 1<sup>st</sup> begin date pending review by employees, citing the \$8,500 savings. Trustee Scheff indicated that he took this project upon himself to try and save some money; the decision is up to the Board. A roll call vote was taken; Thomas-no, Rice-yes, Couch-yes, Salmela-yes, Scheff-no, R. Spurrell-yes. Motion carried on a 4-2 vote.

The committee discussed the purchase of anti-virus software for the computers in the Village Clerk's office. Trustee Thomas had suggested Norton, however no decision was made. After discussion by the other members of the Board regarding various anti-virus software, Trustee Salmela moved to approve the purchase of the Norton anti-virus software. Couch seconded. Motion carried unanimously.

President Spurrell reported that the committee also discussed making an employee's wages "whole" while on workman's compensation benefits. The committee decided against this type of policy/procedure and made no recommendation. Discussion followed. No action was taken.

President Spurrell then stated that the Village does not have a working schedule policy for salaried employees, regarding expectations, working hours, compensation for meetings etc. The committee will be meeting to develop such a policy and hopefully present it at the December meeting.

Motion by Trustee Couch to go into closed session pursuant to WI State Stat. 19.85(1)(c) for discussion of evaluation data of all Village employees. Roll call vote: Thomas-yes, Rice-yes, Couch-yes, Salmela-yes, Scheff-yes, R. Spurrell-yes.

There were no motions from closed session. Moved by Scheff, seconded by Salmela to adjourn. Meeting was adjourned at 10:20 p.m.

Respectfully submitted,

Shirley K. Mealy  
Village Clerk/Treasurer