

Village of Eagle Police & Licensing Committee Minutes

October 4, 2010
6:00 p.m.

Eagle Municipal Building
820 E. Main Street

Scheff, Royston, Ehlers, Couch: Present

1. **Call to order:** meeting was called to order at 6:02 p.m. Scheff reported that the meeting was posted as required.
2. **Meeting Minutes of 8-2-10** were reviewed. It was noted that there was no September Committee meeting. Motion and Second by Couch and Scheff to approve the 8-2-10 minutes. Motion carried.
3. **Public Comments:** Richard Spurrell brought up the ongoing music noise complaints at Knuckleheads and stated that the Village must address this ongoing issue in some way. Discussion ensued regarding new ways to put conditions on Alcohol License Renewals in July of 2011. In the interim the committee asked the Village of Eagle Chief to proactively enforce noise situations to which Ehlers agreed and also offered to proactively interact with bar owners as well. Royston stated that in a seminar in which Roger Johnson, Director of the Dept. of Revenue Alcohol and Licensing, municipalities are very much empowered in managing alcohol licenses, since an alcohol license is a privilege and not a right.
4. **Calls received/investigated:** Ehlers distributed the Case Listing, Work shift Report and Multi-year Incident Summary for member review and noted that since 2004, there were more incidents documented than in previous years.

Ehlers also relayed that Waukesha County congratulated Village Officers for doing a very professional job of handling and reporting a heroine overdose incident in the Village and stated that the Village authorized training in this area has aided Officers in their jobs significantly.

5. **Communication Received:** Ehlers relayed that he nominated Gwen Bruckner for the honor of "Officer of the Year" to the Wisconsin Association of Women Police (WAWP). This nomination resulted in the selection of Officer Bruckner as the recipient of the Officer of the Year Award for 2010. Officer Bruckner will be a guest at the Annual Fall WAWP Event to accept the award.
6. **Woodfest Update:** Ehlers reported that the event was not a problem from a police perspective.
7. **Discussion of proactive enforcement related to Ordinances:** This was covered under item # 3.

(Note: Roger Couch left the meeting at this point)

8. **Discussion of Citizen Complaint Format:** Since there have been resident concerns that their complaints are not documented, the Village PD was asked put most complaints in writing if at all possible for documentation. Ehlers agreed to remind officers of this.
 9. **Incident Report Tagging –alcohol related offenses:** Royston reported that the UW Law School Alcohol and Licensing Seminar in Madison, that Royston and Rice attended, urged local Municipalities to tag incidents that were alcohol related for future study and reaction. Ehlers reported that he has an incident reporting computer program that would allow for this and will proceed with implementing this procedure and training officers in the use of this available tagging system.
 10. **Insurance records – inventory:** Scheff reported that a meeting on insurance issues would occur on October 13, 2010 in the Village Office to review coverage to ensure that all structures, contents and liability issues would be discussed and resolved for the 11-1-10 Insurance Renewal. He also stated that the Insurance Representative would meet with Ehlers and Deegan to review their coverage as well.
 11. **Police Vehicles:** Royston asked where Police Vehicle Titles were kept. Ehlers stated he will check on this and send copies of the Titles for the Village files.
 12. **Discussion of Contractual Services:** Royston offered to send Chief Ehlers a PowerPoint file of the Waukesha County Sheriff Services Costs to enable him to review whether we are in-line or lower than their services offered to Municipalities.
 13. **2011 Budget:** Ehlers presented Draft 2 of the Police Department 2011 Budget. The Committee noted that personnel raises were at or below a 3% increase and the only increase was to the reserves for Capital Equipment to ensure that police car replacement costs will be covered when the need arises.
 14. **Discussion of licenses - tobacco and soda product sales at retailers:** Royston stated that since this item was placed on the agenda, tobacco and soda licenses were found to have been issued properly. She did offer to do some research as to why soda licenses at \$5.00 each are required.
 15. **Discussion of Village Board action items and future Police Committee agenda items:** Ehlers reported that the PD has purchased a computer back up system from a Corporation called Carbonite and recommended that the next Village Board Agenda contain a discussion item to do the same. www.carbonite.com
- The next meeting is scheduled for Wednesday, October 27th at 5:00 p.m.
16. **Adjournment:** Motion and Second made by Royston and Scheff to adjourn. The meeting adjourned at 7:48 p.m.

