

Village of Eagle Planning Commission
Policy 1

The Village of Eagle Planning Commission recognizes a need for Village residents to have adequate time to be aware of upcoming discussion and action items at the Planning Commission meetings. The Village of Eagle Planning commission also recognizes a need for all commission members to have adequate time to review any agenda item, as well as all pertinent paper work.

Therefore it shall be the policy of the Village of Eagle Planning Commission to stop taking requests to be on the agenda for the regular monthly Planning Commission meeting at 12:00 pm on the third Tuesday of the month. All requests, with proper paper work, need to be submitted to the Village of Eagle office by 12:00 pm on the third Tuesday of the month in order to be placed on the agenda.

Only the Planning Commission chairman may add an item to the agenda after the deadline. Any request for an item to be added to the agenda after the deadline must be submitted to the Planning Commission chairman along with an explanation of what special circumstances would warrant a waiver of the deadline. After reviewing the requested item and under what circumstances the request is being made, the chairman shall make a decision as to whether or not to add the item.

Approved by the Village Board June 11, 2009

Richard Spurrell, Village President

Attest:

Shirley Mealy, Village Clerk