

**TOWN & VILLAGE OF EAGLE
JOINT PARKS & RECREATION COMMITTEE MEETING**

December 10th, 2008

5:30 p.m.

Eagle Municipal Building

820 East Main Street, Eagle Wisconsin 53119

APPROVED MINUTES

1. Call to Order, Roll Call.

The meeting was called to order by Chairman, Don Malek at 5:55pm. In attendance was: Heather Heywood, Don Malek, Thomas Thomas, Michele Casper, Sally McMillan.

2. Approval of 12-1-08 Minutes.

Motioned by Chairman Malek, seconded by Thomas to approve minutes with changes recommended. Motion Carried.

3. Eagle Citizens Comments.

None.

4. Closed Session per Wis. Stats. 19.85 (1) (c) for Recreation Director Employee Salary Discussion. Upon conclusion, the Board will reconvene into open session to take any action required to be taken in open session.

Motioned by Casper, seconded by McMillan, to go into Closed Session per Wis. Stats. 19.85 (1) (c) for Recreation Director Employee Salary Discussion. Roll Call was taken: Malek yes, Thomas yes, Casper yes, McMillan yes. Motion Carried. Motioned by McMillan, seconded by Malek, that the Recreation Committee recommends a 5.8% increase in salary for 2009, but in the near future to bring the Director's salary to a more comprobable and competitive level based on the surrounding compliable communities. Motion Carried.

5. Update and Vote on Eagle Parks and Recreation Committee By-Laws.

Motioned by Casper, seconded by McMillan, to approve the By-Laws with changes recommended by Sally to change the word, Clerk to Treasurer or Deputy Treasurer, and submit to the boards for their approvals. Motion Carried.

6. Discussion on the Possibility of a 2009 Winter/Spring Intern.

Heywood discussed the internship partnership between Palmyra Recreation and Eagle Recreation for the winter and spring months. Both departments will be sharing a student majoring in Recreation and Leisure Studies from UW-Whitewater to help assist the departments. The Committee agreed that this will be a great opportunity and invited Intern, Kristin Maturo to the next Recreation Committee Meeting.

7. Discussion and Vote on Lighting the Lighted Sign.

McMillan offered to speak with the Building Committee about getting on their agenda in January about lighting the sign.

8. Discussion on Joint Department Cell Phone Merge.

Heywood discussed saving money for the department by merging with the other Eagle Municipal Departments and going on a "family plan" cell phone package. More information will be given at a later Date after all needed information has been collected.

9. Discussion of Election Days.

Thomas questioned the Recreation Director's role with Election Days. Committee agreed when the next Election Day arrives; the committee would discuss what the Recreation Director's part would be with it.

10. Discussion and Vote on Employee Attendance at Microsoft Workshop.

Heywood suggested that with the department's changes and updates with the computer that a Microsoft refresher course would be beneficial to her. Cost is only \$34.00 for an entire day of instruction. The committee agreed this would be a wise course for Heywood to take.

11. Set Date For 2009 Fundraising Workshop.

Monday, January 12th at 5:45pm will be the Fundraising Workshop. All ideas are welcome.

12. Announcements.

The Recreation Department is working with the members from the American Legion to use their facility for programs. Currently the department is having scheduling problems being able to offer everything at Eagle Elementary School and would like to find another location to use.

13. Adjourn.

The meeting was adjourned by Don Malek at 7:30pm.

Next Meeting: Monday, January 12th, 2009 at 5:45pm.

Respectfully Submitted,

Heather Heywood, Eagle Recreation Director