

**TOWN & VILLAGE OF EAGLE
JOINT PARKS & RECREATION COMMITTEE MEETING**

October 6th, 2008

6:00 p.m.

Eagle Municipal Building

820 East Main Street, Eagle Wisconsin 53119

APPROVED MINUTES

1. Call to Order, Roll Call.

The meeting was called to order by Chairman, Don Malek at 6:05pm. In attendance was: Heather Heywood, Don Malek, Thomas Thomas, Sally McMillan. Late: Michele Casper.

2. Approval of 9-8-08 Minutes.

Motioned by Chairman Malek, seconded by McMillan with changes to attendance and spelling of McMillan to approve the minutes. Minutes approved.

3. Eagle Citizens Comments.

Heywood read a letter from Ms. Klein regarding the 7th/8th9th grade girl's soccer rosters.

4. Closed Session per Wis. Stats. 19.85 (1) (c) for Recreation Director Employee Review.

Casper suggested putting the evaluation on the agenda for the upcoming budget meeting since they run hand in hand.

5. 2008 Budget to Date.

For the budget meeting Casper requested an expanded copy of the budget for everyone.

6. Budget Discussion.

The 2009 Budget Workshop is set for Wednesday, October 22nd. At 6:30pm at the Eagle Municipal Building will be closed session for the Recreation Director's evaluation. At 7:30pm will be the budget workshop.

7. Fall Programs and Activities Update.

Heywood announced we are three weeks into Flag Football and Soccer games. Both leagues are going great. A number of adult fitness classes have also begun and we have stronger numbers than ever before. Also, a few youth classroom activities begun this month. Our Senior Club is again on the rise. We are in the works of creating a number of seasonal, holiday classes, workshops, and trips for all age groups for November and December.

8. Discussion and Vote for P.O. Box for Recreation Department Use Only.

Discussion was held on the possibility of purchasing a P.O. Box for the Recreation Department. Heywood commented in addition to the extra traffic the office has, our mail also has increased greatly. This could be another step forward to becoming an independent department. The committee agreed

that it would be too much work to switch us over to another P.O. Box and would like to stay using the Town's as long as they are willing to share.

9. Discussion and Vote for Change in Recreation Department E-mail Address.

Discussion was held that the yahoo account the department currently can cause communication problems by being recognized as trash by other e-mail servers. Thomas offered to work with the Heywood in setting up a new e-mail though the Village's server. In the near future we will have the new e-mail address: eaglerecreation@eagle-wi.gov.

10. Discussion of Lighting the Recreation Department Sign.

Thomas spoke with Roger Couch as an option to install an outlet for us to get power to our lighted sign. McMillan offered to speak with her neighbor about the possibility of getting an outlet installed. Malek will be speaking with the building committee about covering the installation cost.

11. Update and Vote on Eagle Parks and Recreation Committee By-Laws.

Thomas and McMillan gave Casper copies of their By-Law changes they would like to make. Malek stated the Town had no input. Casper will type up a rough copy for the committee to discuss and vote on at the next meeting in November.

12. Fundraising.

We made about \$1,300.00 on the Elegant Farmer pie and bread fundraiser. Everyone had great feedback about this sale. This winter/spring we are doing an apparel sale for "Park and Rec Athletics" clothing. A number of parents expressed great interest in this. The committee is continuing the brainstorming for ideas to help keep registration fees from increasing.

13. Discussion and Vote on Team/Friend/Coach Requests for Youth Sports in 2009.

Discussion was held about the current policy. Decisions were made to keep the policy the same and for the 7th/8th/9th grade teams in the future will have to be randomly chosen. A few additions will be made to the registration form as well to clarify any special considerations to be made while forming teams.

14. Announcements.

None.

15. Adjourn.

The meeting was adjourned by Don Malek at 7:30pm.

Employee Evaluation and Budget Workshop: Wednesday, October 22nd at 6:30pm

Next Meeting: Monday, November 3rd at 6:00pm.

Respectfully Submitted,

Heather Heywood, Eagle Recreation Director