

SPECIAL VILLAGE BOARD MEETING
HELD JOINTLY WITH THE TOWN OF EAGLE BOARD
"UNAPPROVED" MINUTES – APRIL 29TH, 2008

Village President Spurrell and Town Chairman Kwiatkowski called their respective joint special meetings to order at 7:16 p.m. Open Meeting Law requirements were confirmed by Village Clerk Mealy.

Individual rolls were taken: (Village) B. Spurrell, Scheff, Thomas, Rice, Couch, R. Spurrell – present; Salmela was excused. (Town) Davis, West, Malek, Rasmussen, Kwiatkowski - all present. Chairman Kwiatkowski led the Pledge of Allegiance. Other representatives included, Fire Chief Heim, Police Chief Ehlers, Jim Pasterski, Town Treasurer, and Frank Narinde, Library Board. Village and Town Board members were respectively introduced.

President Spurrell indicated that due to the timing of disbursements and receipt of payments by both the Village and Town, he was requested to look into possibly allocating the budget payments for the Fire Station on a yearly basis rather than quarterly. Town Chair, Kwiatkowski reminded everyone that the Town is responsible for 74% of the allocation, which for the Town is a substantial amount, particularly if paid in one installment. President Spurrell clarified that the one-time payment would apply only to the building fund, which is approximately \$8,000 for each municipality. Discussion followed. When asked, Town Treasurer, Pasterski stated that personally he was not in favor of the one (1) yearly payment, commenting that there would be a loss of interest, timely payments are being made, and have always been paid on a quarterly basis. Moved by Town Supervisor Malek to keep payments the same (on a quarterly basis); Rasmussen seconded. Motion carried unanimously. No action was taken by the Village.

Village Trustee Couch distributed copies of a site and floor plan for expansion to the Municipal Building indicating that this could address the needs and plans for the library, police department and municipal governments. The addition would house both the Town and Village offices and police department, and would have a basement for record storage. It also includes a garage for the police department. Couch also pointed out the advantages of design build construction over spec/bid/build construction, which include reduction in engineering fees, qualified and proven subcontractors, and warranty issues. With this plan, the library, with the Historical Society Building, also meets the mandates that are required by the Federated Library System. Town Chairman Kwiatkowski, referring to comments made at the previous meeting, stated that we (Town and Village) should be taking inventory and look at what we already have now and how we can better utilize them, e.g. current police garage/fire department use for storage, other location(s) for the library etc. He stated that first and foremost, we need to be prudent and economical from a tax base point; east or west side of this building for the library or go across the street. Village Trustee Couch commented that this type of design build project will keep the costs as low as possible. Couch also stated that he is very excited over the possibilities of development across the street, and not losing any tax base. Kwiatkowski stated that the library needs to compile a "need" and "want" list. Village President Spurrell stated that a need and must, depends on how it is presented. This is true in all areas. He continued saying that the library needs square footage; the park & rec has a temporary office in the Town office; the fire department has a staffing issue, which is a major concern for both the Village and Town. Kwiatkowski indicated that working with just preliminary numbers, it would cost the Town taxpayers \$.76/1000 just for the fire department. In terms of the library, he felt it a priority to set direction - expansion of this building, locating it across the street, or buy land. Discussion followed regarding the economical advantages of

keeping the library in this building, the need for additional communal room/area, and ultimately the money on the taxpayers.

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President Spurrell stated that from a Village aspect, the Village pays 25% for fire and library; the Town pays 75%; financially there is more of a burden on the Town side. Trustee Rice stated that we need to look at the tax base, the accountability to the people, and what is needed and when. Couch asked about additional internal costs that will come from expansion. Spurrell indicated the library has a Building Fund, of which could be used to purchase tables, chairs, etc. and the Village has impact fees to use. Kwiatkowski indicated the Town will not have funding for library expansion next year. He continued by stating that public safety is No. 1; go for a referendum and ask the people to exceed the allowable levy limit. Trustee Couch stated that the police department needs space. Trustee B. Spurrell also stated that police is a priority, and not waiting for two (2) years for floor space, nor is the fire department going to wait two (2) years for staffing. Supervisor West asked Chief Heim regarding the “immediate need” for staffing. Heim responded stating that there are two (2) issues: 1) Eagle Fire Department is 2 of 3 in Waukesha County that are 100% volunteer and 2) daytime coverage of the department where 80% are EMS (State mandates that you must have a minimum of 2 EMT’s to transport, and 1 must be IVC. He also said that it this not a long-term solution; to have guaranteed coverage between 6:00 a.m. – 6:00 p.m. at the fire station, the cost for full-time/paid on call staffing is approximately \$248,000. After 6:00 p.m. there are enough volunteers available. It was noted that this amount is for staffing only. Heim did indicate that he will be receiving grant applications in August for salary and benefits of employees.

Frank from the Library Board was instructed to look at what is needed in terms of square footage for the library. As treasurer, he indicated that the library can raise money to defray some of the costs. He also commented that the library is the cultural Mecca of the community. All members of the Board agreed that the library should remain in this building.

Police Chief Ehlers then presented a sketch for a police department and garage in a remote location, not part of the municipal building. He researched pole buildings and found them to be much more reasonable than he thought. He stated his plan provides a two-fold solution in addition: 1) adds a community room for public use in the police station for public use, and 2) the facing of the station would face the road for public view. The cost is under \$300,000 with the community room. Trustee Thomas indicated that the garage would be attached, eliminating engine running of vehicles, ability to transfer prisoners, keeping them out of public eye, and provide better security. There will be a representative from the USDA at the next Police Committee meeting to provide information on low cost interest loans available for the structure and any equipment and/or accessories needed to furnish in the inside.

Discussion followed regarding the need for procedures and/or policies to be updated. President Spurrell indicated that due to demands of personnel issues for joint ventures, procedures and policies need to be developed. He stated that we (Town and Village) are to the point, where we have outgrown how we do things, and that a foundation needs to be laid down. The next joint meeting is scheduled for July 14th at 7:00 p.m. at which time work will begin on developing those common policies/procedures.

There being no further business, the meeting was adjourned by:

(Village) Couch/B. Spurrell 8:55 p.m. (Town) Rasmussen/Malek 8:56 p.m.

Respectfully submitted,
Shirley K. Mealy

Village of Eagle, Clerk/Treasurer