

APPROVED
VILLAGE OF EAGLE SPECIAL BOARD MEETING
HELD JOINTLY WITH THE TOWN OF EAGLE BOARD
MINUTES – JULY 21, 2008

President Richard Spurrell and Town Chairman Bob Kwiatkowski called their respective special joint meetings to order at 7:00 p.m. Open Meeting Law requirements were confirmed by Village Clerk Mealy.

Individual rolls were taken: (Village) B. Spurrell, Scheff, Thomas, Rich, Couch, R. Spurrell – present; Salmela – excused. (Town) Davis, West, Malek, Rasmussen, Kwiatkowski – all present. Other representatives included Fire Chief Heim and Joint Park & Rec Director Haywood. Chairman Kwiatkowski led the Pledge of Allegiance. Village and Town representative were introduced.

Minutes of the April 29th meeting were reviewed. Moved by Town Supervisor Rasmussen to approve the minutes as submitted. Supervisor Malek seconded. Motion carried, all in favor.

Moved by Trustee Scheff to approve the April 29th minutes as submitted. Motion was seconded by Thomas and carried unanimously.

President Spurrell indicated to both Boards that a while back he requested the Village deputy clerk/treasurer to go to the Library and request use of their projector for an upcoming Village meeting. She was told by a library employee that nobody is allowed to borrow library equipment. He wanted to make sure that everyone was on the same page concerning this policy. Discussion followed regarding the fact that both Boards fund the library budget, and that any equipment is actually owned by the Town and Village, thus use of equipment for any official meetings should not be an issue. The consensus was that both Boards will speak directly to the Library Director to find out what the actual policy is, and then based on that determine whether written correspondence needs to be made.

President Spurrell requested discussion of the Park & Rec program, namely make-up of the committee and their responsibilities. He recently attended a committee meeting and was ashamed and embarrassed; there was no chairperson, no roll call, and no minutes. He also indicated that the committee cannot make decisions such as setting the budget and/or pay raises. He stated that the committee needs more defiance and structure. Town Supervisor and representative of the committee Malek distributed copies of the Park & Rec By-Laws, established in 2002, and approved by both Boards. Park & Rec representative Michelle Casper, stated that the by-laws were updated in 2006 along with the HR policy. President Spurrell indicated while he was unsure of approval of the by-laws, the Village has not approved the HR policy. Discussion followed. As requested, the committee will address his concerns and also review the by-laws and HR policy so that contradictions do not exist.

Village Trustee Scheff reported that he had met with Don and Elaine Ledrowski regarding repairs to the Historical Society building. Bids have been received and he will be meeting with one of the bidders on Wednesday, the 23rd. There was no formal action taken.

Discussion followed regarding the HR policies for the Joint Park & Rec, Fire Department and the Village. President Spurrell distributed copies of the Village's and Fire Department's HR policy, along with a summary of the policies, including Park & Rec pointing out discrepancies between the various entities and stated that he would like to see more consistency. Tom Welch was also given a copy to take back to the Library Board. After determining how to address the issue, it was decided by both Boards that President Spurrell, Chairman Kwiatkowski, Trustee Thomas, Supervisor Malek, Park & Rec Director Haywood, and Fire Chief Heim, meet to review each of the individual policies and then make recommendations to both Boards.

Chairman Kwiatkowski reported that Fire Chief Heim has been working on his budget and was able to reduce the costs to both the Town and Village. Chief Heim distributed copies of the revised draft of the 2009 budget indicating that it is definitely a "work in progress". He stated that the largest increase is for the proposed paid-on-call. He proposed two options for the funding: 1) apply the 2008 surplus which would decrease the anticipated surplus; or 2) take monies from the ambulance fund. Currently, the 2009 budget includes Ambulance Savings in the amount of \$36,000 and a 2008 surplus in the amount of \$40,000 to offset the paid-on-call cost. He also reported that in order to keep up with State mandates, the department will need to purchase three (3) laptop computers in 2009. Heim explained that the computers retail at \$3,700 but if purchased now, he can get them for \$2,700 each, with an overall savings of approximately \$3,000. If the purchase is made in 2008, because this would be an unbudgeted item, both Boards would need to approve the purchase and also determine where the monies would come from.

Chairman Kwiatkowski stated that the Town will be holding a special meeting to approve the wording and adopt a resolution to put the paid-on-call proposal to a referendum. Once submitted, we cannot exceed the cost figure given. He challenged Chief Heim to keep the surplus at \$40,000 and take money from various accounts in the 2008 budget. He also stated that if the referendum fails, there may not be a paid-on-call; the only other option would be to borrow the money. Both Boards agreed that the voters will need to be well informed. The Town plans on distributing information about the referendum via direct mailings and newspaper coverage.

(Town) Chairman Kwiatkowski moved that Chief Heim be directed to purchase the computers this year, using the Ambulance Savings Fund. Rasmussen seconded. Under further discussion, it was clarified that it was for purchase of only the laptops. Vote was called. Motion carried with West being opposed.

(Village) Couch moved to purchase the computers, using monies from the Ambulance Savings Fund. Scheff seconded. Under further discussion, President Spurrell stated that he felt there was a better place to take it from. Motion carried on a 5-1 vote with President Spurrell being opposed.

There no further business, the meeting was adjourned at 8:51 p.m. on a B. Spurrell/Thomas (Village); and Davis/West (Town) motion.

Respectfully submitted,

Shirley K. Mealy, Village of Eagle
Clerk/Treasurer

Lynn Pepper, Town of Eagle
Clerk